



# Sharing Responsibility for Student Learning Planner

Action Step	Who Will Be Involved	Resources Needed	Timeline
<b>Collect student data.</b>			
Search school district websites or ask teachers and school-day staff.			
Choose one or two academic skills from subject areas to focus on.			
<b>Share student needs with staff.</b>			
Integrate overview of student needs into orientation.			
Develop Program and Activity SMART goals.			
Map student needs to activities.			
Develop strategies to embed skills into activities.			
<b>Monitor student homework.</b>			
Share notes on what students are working on.			
Identify challenges and support strategies.			
<b>Communicate with teachers.</b>			
Get teacher names and contact info at the beginning of the year.			
Reach out to establish regular communication.			
Get copies of lessons or curriculum sections.			
Visit classrooms.			
<b>Talk with children and youth.</b>			
Have students explain what they are learning in school, what they are excited about, and what they find confusing.			
Use informal times such as transitions, snack time and dismissal to talk with youth.			
Create a survey to get youth feedback.			
<b>Other</b>			

