

Aligning Your Space

Directions: Align your program space with your schedule. Consider the list of questions and make sure they have been addressed. An included example will help you start.

Questions:

- Will this space accommodate the academic, enrichment and student voice goals you have created for the program?
- Is the space equipped for students to participate in a range of diverse activities, from recreation and sports to quiet reading time?
- If you are serving meals, how will you store/dispose of leftover food?
- Is the space organized in compliance with safety and emergency specifications?
- What other needs do you have for your space (for example, technology)?

Activity	Space	Day and Time
Independent Reading	Reading nook in a corner of the cafeteria. Include some bean bags and carpet squares.	Tuesday and Thursday from 1-2 p.m.