



# Training Starter Template

## K-5 Family Engagement Strategies

**Objectives:** All participants in the training will be able to:

- Identify family engagement opportunities particularly suited to families of K-5 youth
- Plan a family engagement strategy or event to carry out in the near future

**Total amount of time:** \_\_\_\_\_

**Number of participants:** \_\_\_\_\_

**Preparation:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Materials:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Training Opening

- Engage Participants \_\_\_\_\_ minutes  
(Ice breaker/warm up activity related to the topic)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Introduce the Topic \_\_\_\_\_ minutes (Motivate participants, show them why the topic is important, and share objectives and agenda)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Training Middle \_\_\_\_\_ minutes

(Explain the topic in detail, demonstrate the concept and discuss it, and practice and apply the topic)

- Have participants think about some of the youth they serve in the program. Individually, have participants jot down ideas (surprise visits to the classroom, ethnic cooking lessons, visiting a family business, etc.) for how they think that youth would want their families involved in the program.
- Come back together as a group and share ideas that individuals brainstormed. Create a master list and have groups talk about the pro's and con's of different involvement ideas.
- Have participants choose their favorite involvement idea and form a small working group to create an action plan to make the idea a reality.
- Make sure participants action plans are specific with regard to time and responsibilities and identify potential challenges and how to overcome them.
- Have groups share involvement plans and other participants ask questions and give feedback. Decide on which, if not all, strategy or plan to try first and establish a timeline for progress, check-in's, and completion.





## Training Starter Template

### Training Wrap Up and Closing

- Summarize, consolidate \_\_\_\_\_ minutes  
(Connect back to the objectives, check for understanding, and discuss questions)

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- Plan Next Steps \_\_\_\_\_ minutes  
(Be specific about application to immediate practice.)

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- Closing Comments \_\_\_\_\_ minutes  
(Acknowledge, motivate and inspire)

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### Post-training assessment and revision

- Formal or informal assessment of effectiveness of training
- Note changes to make
- Note areas for additional training

